

**Library Cooperative Agreement  
Oakwood University and  
Alabama A&M University**

**November 3, 2010**

**Purpose**

This Cooperative Agreement provides student, faculty, and staff access to library materials through reciprocal borrowing rights. The Agreement does not diminish the responsibility of each institution to develop library collections in support of its own programs, students, and faculty.

**Conditions**

**The library at Oakwood University**

Accept current university identification from faculty, staff, and students of Alabama A & M University, and provide on-campus access to library collections and databases.

Extend borrowing privileges in conformance with Oakwood University library circulation policy to students, faculty, and staff of Alabama A & M University. The registrants themselves are responsible for overdue fines, damage, and replacement costs. User privileges may be suspended for delinquent fees after notification.

Provide basic library services such as reference assistance to students, faculty, and staff at Oakwood University. Interlibrary loan requests for Alabama A & M University users should be coordinated through the Alabama A & M University LRC.

Notify by mail the Alabama A & M University LRC when routine procedures for obtaining overdue or lost materials from Alabama A & M University students, faculty and staff have failed. Oakwood University will provide the Alabama A & M University LRC with names and addresses of all such patrons.

Follow normal library procedures for the retrieval overdue or lost materials borrowed by Oakwood University students, faculty, or staff and owned by the Alabama A & M University Learning Resources Center when notified by the LRC in writing.

**The Alabama A & M University Learning Resources Center (LRC) to:**

Accept current university identification from faculty, staff, and students of Oakwood University and provide on-campus access to library collections and databases.

Extend borrowing privileges to students, faculty, and staff of Oakwood University. The registrants themselves are responsible for overdue fines, damage, and replacement costs. User privileges may be suspended for delinquent fees after notification.

Provide basic library services such as reference assistance and interlibrary loans to students, faculty, and staff of Oakwood University. Interlibrary loan requests for Oakwood University users should be coordinated through the Oakwood University library.

Notify by mail the library of Oakwood University when routine procedures for obtaining overdue or lost materials from Oakwood University students, faculty, and staff have failed. Alabama A&M University LRC will provide the library of Oakwood University with names and addresses of all such patrons.

Follow normal library procedures for the retrieval of overdue or lost materials borrowed by Oakwood University students, faculty, or staff and owned by the Alabama A & M University LRC, when notified by Alabama A&M University library in writing.

#### **Review of Agreement**

This Agreement will take effect on the date that it is signed by all parties. Thereafter, the Agreement and/or its Conditions are subject to revision as agreed upon in writing by both parties. Should an institution wish to withdraw from the Agreement, written notice must be provided to the other institution no less than two months before the desired date to dissolve the Agreement.

#### **SIGNATURES**

Institutions	Library Dean/Director	Chief Academic Officer	Date
Alabama A & M University	<i>Gary Bush</i>	<i>Daniel Hunt</i>	<i>11/11/10</i>
Oakwood University			