

**Library Cooperative Agreement
Calhoun Community College and
Alabama A&M University
October 12, 2010**

Purpose

This Cooperative Agreement provides student, faculty, and staff access to library materials through reciprocal borrowing rights. The Agreement does not diminish the responsibility of each institution to develop library collections in support of its own programs, students, and faculty.

Conditions

The J.F. Drake Memorial Learning Resources Center at Alabama A&M University agrees to:

1. Accept current college identification from faculty, staff, and students of Calhoun Community College, and provide on-campus access to library collections and databases.
2. Extend borrowing privileges in conformance with the J.F. Drake Memorial Learning Resources Center circulation policy to students, faculty, and staff of Calhoun Community College. The registrants are responsible for overdue fines, damage, and replacement costs. User privileges may be suspended for delinquent fees after notification.
3. Provide basic library services such as reference assistance to students, faculty, and staff of Calhoun Community College. Interlibrary loan requests for Calhoun users should be coordinated through the Calhoun Library.
4. Notify by mail the Library of Calhoun Community College when routine procedures for obtaining overdue or lost materials from Calhoun Community College students, faculty, and staff have failed. The J.F. Drake Memorial Learning Resources Center will provide the Library of Calhoun Community College with the name and address of each borrower and include 1) library materials billed or lost, 2) replacement costs with any processing fees, 3) dates materials were checked out and were due back, and 4) the Calhoun student/employee ID number of the borrower.
5. Follow normal Learning Resources Center procedures for the retrieval of overdue or lost materials borrowed by Alabama A&M students, faculty, or staff and owned by the Library of Calhoun Community College, when notified by the Calhoun Community College Library in writing.

The Library at Calhoun Community College agrees to:

1. Accept current university identification from faculty, staff, and students of Alabama A&M University, and provide on-campus access to library collections and databases.
2. Extend borrowing privileges to students, faculty, and staff of Alabama A&M University. The registrants are responsible for overdue fines, damage, and replacement costs. User privileges may be suspended for delinquent fees after notification.
3. Provide basic library services such as reference assistance to students, faculty, and staff of Alabama A&M University. Interlibrary loan requests for Alabama A&M University users should be coordinated through the J.F. Drake Memorial Learning Resources Center.
4. Notify by mail the J.F. Drake Memorial Learning Resources Center of Alabama A&M University when routine procedures for obtaining overdue or lost materials from Alabama A&M University students, faculty, and staff have failed. Calhoun Community College will provide the J.F. Drake Memorial Learning Resources Center with the name and address of each borrower and include 1) library materials billed or lost, 2) replacement costs with any processing fees, 3) dates materials were checked out and were due, and 4) the Alabama A&M University student/employee ID number of the borrower.
5. Follow normal library procedures for the retrieval of overdue or lost materials borrowed by Calhoun Community College students, faculty, or staff and owned by the J.F. Drake Memorial Learning Resources Center, when notified by the Learning Resources Center in writing.

Review of Agreement

This Agreement will take effect on the date that it is signed by all parties. Thereafter, the Agreement and/or its Conditions are subject to revision as agreed upon in writing by both parties. Should an institution wish to withdraw from the Agreement, written notice must be provided to the other institution no less than two months before the desired date to dissolve the Agreement.

SIGNATURES

Institutions

Alabama A&M University

Gary Bush
Library Director

Samuel W. [Signature]
Chief Academic Officer

Calhoun Community College

Lucinda M. [Signature]
Head Librarian

[Signature]
President